



Parents' Association

EST. 1928

**APPLEBY COLLEGE PARENTS' ASSOCIATION -
MONTHLY MEETING MINUTES**

Tuesday, 08 October 2024 at 7:00 PM

ATTENDEES

Officers Of the Association			
Past President	Elena Dannikova	Treasurer	Bonnie Chen
President	Kathy Vucic	Recording Secretary	Poonam Hardas
Vice President	Jane Sahota	College Shop Coordinator	Sarah Chapman '93
Communications Officer	Kira Thomson		Nami Dhillon
Executive Committee			
Sustainability/Lost and Found	Ashley Xu	New Parent - Belonging Representatives	Rimi Mohindra*
	Stella Zhang		Richard Yuan*
	Meghan Amm		Monica Malhotra
	Cindy Wang		Vera Zhao
College Shop – Tuck Shop	Sara Smyth	School Spirit Representatives	Susan Shao
	Sarah Bina		Joanna Shan
	Pam McKenzie		Steven Latimer
	Michelle Marsden*		Jordan Fenn*
	Andrea Phillips	Campus Life Representatives	Lillian Mi
NISPA Representative	Sheetal Malhotra		Liling Yang
Volunteer Coordinator	Tamara Seales-Knights	Chapel Guild	Julie Olujic*
Book Return & Sale	Bal Chahal		Jane Manansala Oh
	Yan Peng	Grade Parties & Staff Appreciation	Natalie Salmastlian
	Emma Zhang		Jessica Yin
Fundraising Coordinators	Muge Demirkesen*		Maggie Wang
	Leena Grotra	Social Coordinators	Eva Dashti
	Sally Collins		Sweta Randhawa*
Newsletter	Tara Grant		Zoe Wang
Photographers	Ceylan Erkaya*	Open Houses	Hawa Iyamabo*
	Sophie Liu		Karen Ferreira*
	Jessica Ding		Kim Lefebvre*
			Michelle Xue*

(Regrets - Indicated above with an *)

Guests			
Kathleen Kirkpatrick	Jude Alexander		

WELCOME AND CALL TO ORDER

Kathy called the meeting to order.

APPROVAL OF MINUTES

Elena made the motion to approve the minutes and Sara seconded it.

PRESIDENT’S REPORT

Agenda Review -Kathy walked through the agenda and highlighted the following :

Key Hobs – It was confirmed that Denika distributed name badges and key fobs, and Kathy encouraged everyone to wear them while at school.

Event Involvement -Kathy emphasized the importance of all members contributing to various events, regardless of the specific roles to which they are assigned.

AC Branding and Marketing - Going forward, any use of the AC logo or branded materials must be approved by the School Marketing team. Kathy requested that all school-related branding requests be sent to her first for review.

ACPA Events – It was noted that Denika and Kathleen are very busy and hardworking in their support of ACPA, though it is not their primary role. To streamline interactions, it was suggested that people approach Kathy first to minimize unnecessary back-and-forth emails, ensuring more efficient communication with both Kathleen and Denika.

Debate Tournament – The school is seeking 50 volunteers to support the event and is still in need of judges. Those interested should contact Tom Karcz.

Kandalore Trip – We have 54 people confirmed, and the event is now full. A variety of fun activities are planned, including indoor rock climbing, a campfire, and many other exciting events. Special thanks to the Advancement team for organizing this. It was recommended to bring games for the bus ride.

Upcoming Events – A list of the upcoming events was shared.

Special Guest-

Innes van Nostrand briefly joined the ACPA meeting and wished everyone a Happy Thanksgiving. He appreciated the contributions from ACPA and expressed his enthusiasm for the start of the year, highlighting the success of various events such as grade parties, new Parent orientation, and is looking forward to the Appleby Pie Day.

PAST PRESIDENT’S REPORT

Nothing to report.

VICE-PRESIDENT’S REPORT

Nothing to report

TREASURER’S REPORT

Bonnie expressed her gratitude to the College Shop, Sustainability, and Tuck Shop teams. She noted that book sales from the Welcome Back BBQ were very good. The financial report was shared via email in

September, and the committee budget was highlighted. Members were reminded to send a copy of their receipts for reimbursement.

COMMUNICATIONS OFFICER'S REPORT

Nothing to report

COLLEGE SHOP COORDINATOR'S REPORT

Homecoming weekend was a big success, sold \$5,500 and recruiting new alumni. The College Shop social was also a success, with around 30 attendees. Efforts are underway to recruit dads for Friday shifts. A knitters' event is being planned—those interested should contact Lori. Additionally, Kathy will include a blurb in the communications for the holiday market, inviting students interested in arts and crafts to participate. Nami updated that the Columbia vests are now available.

COMMITTEE REPORTS –

SUSTAINABILITY / LOST & FOUND

It's been a great start to the year, with \$12,000 in sales year-to-date. The lost and found is full of jackets, bottles, and shoes. An update was posted on the Instagram page which has many new followers.

TUCK SHOP

Strong sales reported. Healthier snacks have been added to the offerings, including dehydrated strawberries, popcorn, and organic drinks.

Walkathon – We currently have 214 out of the 242 needed. It's expected to be beautiful day with 14 degrees and sunny weather!

NISPA REPRESENTATIVE

During the first event held at Toronto French School, the PA president discussed the committee structure of their PA and various events. One interesting event was highlighted, their school generates \$100,000 from Pizza Day. It was recommended that we consider implementing a similar initiative for after-dinner for boarders.

VOLUNTEER COORDINATOR

Tamara reported a slow start due to staff change. She has been sending out lists of parent volunteers to the event coordinators. Additionally, it was noted that a CRC (Criminal Record Check) is not required for the Walkathon.

BOOK RETURN AND SALE

The books in the storage room have been organized. There was \$793 in sales in September. A Google Sheet has been created for parents to access the list of available books, the link is available in ATW.

FUNDRAISING

Appleby Pies are all sold out. An exciting and busy day planned on the 9th Oct. Grad and House rings available for sale.

CHAPEL GUILD/ TREE TRIMMING

Nothing to report.

GRADE PARTIES/ STAFF APPRECIATION/ RUM BALLS

The team is currently working on the rum ball orders and waiting for total staff numbers. The cutoff date set for the 3rd week of October. The non-alcohol rum balls will also be available. The theme is Casino Royale.

SOCIAL COORDINATORS

The Holiday Market is scheduled for November 23, with a Sip and Shop event on the 22nd. The fundraising team was asked for their assistance.

ACPA NEWSLETTERS

The first newsletter is scheduled for November 20th, with November 6th as the cutoff date for submissions.

PHOTOGRAPHERS –

A meeting is planned with Marketing to identify a platform that facilitates easy sharing of photos. Currently, there are no volunteers for school class/grade photos. An email will be sent out on October 21st to request volunteers for individual photos.

OPEN HOUSES –

N/A

NEW PARENT AND BELONGING REPRESENTATIVES

Several upcoming events were highlighted, with ACPA supporting the DEIB council. October 24 is Hispanic Culture Day, and volunteers are needed for décor and activities. On November 4, Diwali event is planned. Food will be provided by Sodexo. Additionally, a Diversity Information Session for families is scheduled for January 8. Interested individuals should contact us to sign up. There was feedback that other European cultures such as Irish and Polish should also be represented by DEIB.

SCHOOL SPIRIT REPRESENTATIVES

The Spirit Team supported Homecoming, with special thanks to Nami and Sarah. The ice cream event started at 10 AM, but it was noted that next year it should begin at 9:30 AM. Photo booth and the Belonging Board was a big hit with alumni and families. The team is coordinating with Ms. Richardson, Head of Athletics. Thanked Jane for helping Jordan and Steve to coordinate Spirit Parent Reps. It was reported that many dads volunteered on the Homecoming weekend.

CAMPUS LIFE RESPRESENTTIVES

Boarder Break is scheduled for Oct 16th which coincides with the Canada University Fair. The members were encouraged to donate Halal and Vegetarian food, which was missing. Special thanks was extended to School Spirit team for helping with the Blue Dog Spirit theme.

NEW BUSINESS

It was discussed that information about various events is available on Appleby website and on parent central.

CLOSING

The next meeting is scheduled for **November 12th**. The motion to adjourn was made by Jane and seconded by Tara.

Prepared by

Poonam Hardas, Recording Secretary:



Approved by

Kathy Vucic, President:

