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*Parents' Association*

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EST. 1928

**APPLEBY COLLEGE PARENTS' ASSOCIATION -  
MONTHLY MEETING MINUTES**

**Tuesday, 12 November 2024 at 7:00 PM**

## ATTENDEES

Officers Of the Association			
Past President	Elena Dannikova	Treasurer	Bonnie Chen
President	Kathy Vucic	Recording Secretary	Poonam Hardas
Vice President	Jane Sahota	College Shop Coordinator	Sarah Chapman
Communications Officer	Kira Thomson		Nami Dhillon
Executive Committee			
Sustainability/Lost and Found	Ashley Xu	New Parent - Belonging Representatives	Rimi Mohindra*
	Stella Zhang*		Richard Yuan*
	Meghan Amm*		Monica Malhotra
	Cindy Wang*		Vera Zhao
College Shop – Tuck Shop	Sara Smyth	School Spirit Representatives	Susan Shao*
	Sarah Bina*		Joanna Shan*
	Pam McKenzie		Steven Latimer*
	Michelle Marsden		Jordan Fenn*
	Andrea Phillips*	Campus Life Representatives	Lillian Mi*
NISPA Representative	Sheetal Malhotra		Liling Yang
Volunteer Coordinator	Tamara Seales-Knights	Chapel Guild	Julie Olujic
Book Return & Sale	Bal Chahal*		Jane Manansala Oh
	Yan Peng*	Grade Parties & Staff Appreciation	Natalie Salmastlian
	Emma Zhang		Jessica Yin
Fundraising Coordinators	Muge Demirkesen		Maggie Wang
	Leena Grotra	Social Coordinators	Eva Dashti
	Sally Collins		Sweta Randhawa
Newsletter	Tara Grant		Zoe Wang
Photographers	Ceylan Erkaya*	Open Houses	Hawa Iyamabo*
	Sophie Liu*		Karen Ferreira*
	Jessica Ding*		Kim Lefebvre
			Michelle Xue*

(Regrets - Indicated above with an \*)

Guests				
Kathleen Kirkpatrick	Jude Alexander	Weifang Dong <a href="mailto:weifangdong@dwf113@gmail.com">weifangdong@dwf113@gmail.com</a>	Naheeda(Nadia) Jamal <a href="mailto:NaheedaJamal2@gmail.com">(NaheedaJamal2@gmail.com)</a>	
Jason Jia	Denika Bertoli			

## WELCOME AND CALL TO ORDER

Kathy called the meeting to order.

## APPROVAL OF MINUTES

Elena made the motion to approve the minutes and Nami seconded it.

## PRESIDENT'S REPORT

### Agenda Review -

Kathy welcomed everyone to the November meeting, including participants joining via Zoom.

She shared updates on recent events, highlighting the success of Apple Pie Day, which sold 700 pies. The Kandalore Trip was attended by 54 participants and was well-received. The Boarder Break was another highly successful and well-attended event.

Looking ahead, Kathy provided details on upcoming activities. The Tree Trimming event will take place on the 14<sup>th</sup> of November, with 80 volunteers already signed up. 15 volunteers signed up for Chapel decorating on Nov 21st. Lots of volunteers are needed for the Holiday Market, which will be open to the public on Saturday. Attendees are reminded to bring cash for purchases.

Monday, December 9th, is the next monthly meeting which will be a social held at AWB. Attendees are encouraged to bring a gift under \$25 for a gift exchange, with further details to be shared via email. Trivia Night is set for Wednesday, February 26th, and Elena has agreed to lead the event. Later in the evening it was brought up that this date has a conflict with another event so date tbd. Volunteers are needed to assist with its organization. Kathy thanks Kira for setting up ACPA Instagram and Facebook accounts.

## PAST PRESIDENT'S REPORT

Nothing to report. Elena will be helping out with Trivia night.

## VICE-PRESIDENT'S REPORT

Nothing to report. Jane is helping with the Silent Auction.

## TREASURER'S REPORT

Bonnie reminded everyone to submit expenses promptly, emphasizing that no expenses have been submitted yet for the Welcome Back BBQ. Regarding the Holiday Market, she noted that 29 vendors have signed up so far, contributing a total of \$7,000 currently, which is held in her personal account. She has produced google sheets for record.

When asked about outstanding cheques, it was confirmed that there are no additional cheques at this time. Bonnie mentioned that there are three cheques for reimbursement. She also reminded everyone to deposit their cheques immediately to avoid expiration.

## **COMMUNICATIONS OFFICER'S REPORT**

Kira has successfully created Instagram and Facebook accounts for ACPA, which have already garnered 85 followers.

## **COLLEGE SHOP COORDINATOR'S REPORT**

The team met last week and reported that sales for the previous month exceeded \$31,000, largely driven by Homecoming. It was shared that the holiday merchandise is now available at the shop. Additionally, the team is partnering with ACPA for the Holiday Social, scheduled for Monday, December 9<sup>th</sup>. RSVP will be required.

## **COMMITTEE REPORTS –**

### **SUSTAINABILITY / LOST & FOUND**

It was reported that the sales have been steadily increasing, now reaching \$14,000 after three months. Sweatshirts have been a popular item. The lost and found is located near the College Shop, with several clothes and bottles still unclaimed. Lori has been managing the Instagram handle effectively.

### **TUCK SHOP**

To date, sales have reached \$13,440. However, there have been concerns from students about rising prices. While efforts have been made to keep prices stable, the team has been losing money on some products.

The school has provided a vending machine, which still needs to be programmed. There is an ongoing effort to include healthy snack options in the machine. Located in the arena, it is especially convenient for boarders and operates on a cash-only basis

### **NISPA REPRESENTATIVE**

At the last event, held at St. Andrew's College, a best practice on Alumni Parent Engagement was discussed. While alumni remain actively engaged, parents often lose touch with school activities over time. St. Andrew's conducted a successful drive to engage alumni parents, signing up 150 parents within one year.

Although the model at St. Andrew's differs due to its smaller size, a key takeaway for Appleby was the idea of having a parent representative for each grade. These representatives could use WhatsApp groups focused on school-related topics to foster parent engagement. Muge was identified as the representative for Grade 9, and Meghan offered to assist in creating guidelines for group use.

Kathy raised the question of whether parents would remain interested in being part of the Appleby community after their children graduate. The idea was well-received, and it was agreed to appoint an Alumni Parent Representative for the next year to enhance engagement with this group

### **VOLUNTEER COORDINATOR**

Nothing to report.

### **BOOK RETURN AND SALE**

In October, the team made \$261 in sales. Contributions continue to come in regularly. Parents who do not have direct access to the designated drop-off areas can leave their books at the reception or the College Shop for collection.

### **FUNDRAISING**

Grad ring sales have not been strong. A survey will be sent out to Senior 1 and Senior 2 students to gather feedback on the range of rings and their cost

Fundraising is assisting with the Silent Auction, featuring a selection of great jewelry and excellent options for gift giving.

## **CHAPEL GUILD/ TREE TRIMMING**

Floral arrangements were delivered on Remembrance Day, featuring fresh red flowers. Additionally, the garland in the chapel was replaced due to the poor condition of the previous one.

Muge suggested collecting donations from the Appleby community for new Christmas decorations, as some of the existing ones are in poor condition. It was agreed to add this to the ATW.

Kathleen reminded everyone that Christmas decorations should be organized efficiently for ease of use each year. This was noted as a reminder for when volunteers are invited to assist with the teardown of the Christmas decorations

## **GRADE PARTIES/ STAFF APPRECIATION/ RUM BALLS**

The order for rum balls has been placed, and it looks like volunteers may not be needed for this task. However, volunteers are required for the Employee Appreciation Lunch.

## **SOCIAL COORDINATORS**

The Holiday Market is scheduled for November 23, with a Sip and Shop event on November 22. The Sip and Shop is an exclusive ticketed event for Friends of AC, featuring food, alcohol, and non-alcoholic vendors. A wine pairing is also organized. The market will host 40 vendors with a wide selection of products, and musicians will be present to entertain. A silent auction, featuring affordable items, will take place on Friday night, with student community involvement to provide entertainment. The event on Friday is a 19+ event, and volunteers are needed for the evening. The next day, the market will be open to everyone, with additional attractions like holiday decorations and Santa pictures available.

Muge asked for volunteers for Oakville tree lighting Christmas event. Need two kids and two parent volunteers.

## **ACPA NEWSLETTERS**

It was noted that Trivia Night is scheduled for February 26th; however, there is a conflict with the Appleby School play on the same date

## **PHOTOGRAPHERS –**

Nothing to report.

## **OPEN HOUSES –**

Overall, the event was a success. There was great representation from the school, including teachers, student ambassadors, and excellent attendance. The feedback was overwhelmingly positive. Appleby College continues to have an excellent reputation, and it was encouraging to see younger students showing interest and getting involved early. There will be no further events this year.

## **NEW PARENT AND BELONGING REPRESENTATIVES**

Two cultural lunches were held and were amazing events, with a great turnout. A Google form will be provided for sign-ups for upcoming events. DEIB (Diversity, Equity, Inclusion, and Belonging) Day is scheduled for January 16th, where different nationalities will be represented. Anyone interested in having a booth for the event should notify the faculty. An ATW blurb is already available.

The school runs the events and parents provide support for set up and decorations.

The Chinese community held a meeting last Friday to discuss Dumpling Night. Last year, the event had 150 spots, and this year, they aim to increase it to 200 spots. Additionally, it's necessary to write to Thao to have this event removed from the Google form

## SCHOOL SPIRIT REPRESENTATIVES

The pilot program with Field Hockey has been successful in rallying support for both school and away games. The team is looking for parent spirit captains to help with organizing support and providing snacks. There will be a meeting with Rebecca Richardson to discuss replicating this initiative for the next term. The plan is to get volunteers from every team to reach out to parents and coordinate efforts. Coaches will assist by sending out the contact details of other parents to help with the organization.

## CAMPUS LIFE REPRESENTATIVES

The team thanked for the support for Boarder Break in the Fall. Winter break will begin on December 10th, with the Boarding Life Holiday Party held that night in the Dining Hall from 7:30 to 9:30 PM. The post-dinner celebration will feature a movie, a photo booth, desserts, and candy. There will be an ATW blurb in the next issue. Boarders will have a full day, and a professional photographer will be present. Decorations from the Holiday Market will be reused, and the event will take place in AWB with music.


## NEW BUSINESS

N/A

## CLOSING

The next meeting is a celebration social on December **9th**. The motion to adjourn was made by Jane and seconded by Michelle.

### Prepared by

Poonam Hardas, Recording Secretary: 

### Approved by

Kathy Vucic, President: 