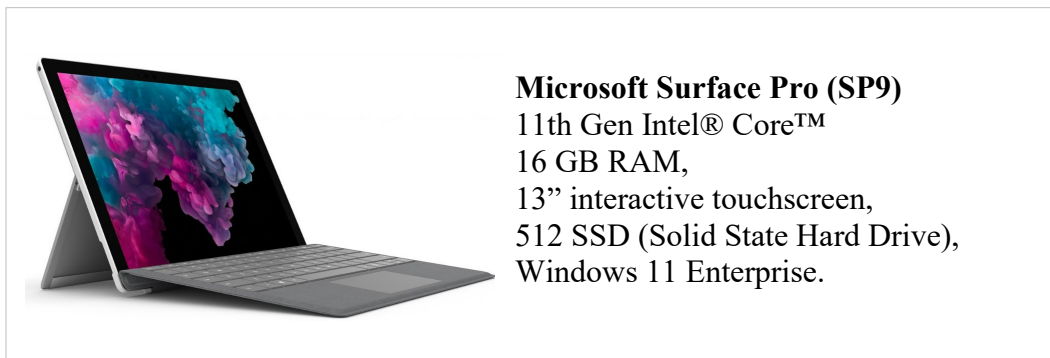




Device Rollout for New Students – 2024-25

Appleby College is a recognized leader in integrating computers into an exceptional learning experience. We understand that technology in school means more than accessing the Internet. A student's computer is a critical tool that extends their opportunities and capabilities to learn, to communicate, to research, and to connect – all important competencies for the 21st century.

New students entering the 2024-2025 school year will therefore receive the **Microsoft Surface Pro 9**, with keyboard and stylus.



Laptop Rollout Process

A rollout session is mandatory for all students.

The device sessions have been arranged to meet the varying needs of our students and ensure they are successful in accessing school resources before the start of their academic year.

While parent attendance is optional, students are required to attend a full session to receive their device.

New International or Long-Distance Boarders (Grades 9-12)

International or long-distance *boarders* will receive their device during the New Boarder Orientation Program. Details will be sent prior to students' arrival on campus.

Should a student wish to attend a session over the summer, in advance of their orientation, they are welcome to sign up for a session, following the guides below.

New Middle One to Senior Two Students (Grades 7-12)

Rollout sessions will be held on the dates and times outlined below and are one hour in length, starting promptly at 10:00 a.m. or 2:00 p.m. Please note that you need to attend only *one* of the following sessions:

Monday, August 19 to Friday August 23, 2024

Monday, August 26, and Tuesday August 27, 2024

Session 1: from 10:00 - 11:00 a.m.

Session 2: from 2:00 - 3:00 p.m.

Location: Raymond Massey Reading Room (RMRR)

Please arrive and park in front of the Nicholas Arts Centre, making your way to the library (located just above the Schlesinger Dining Hall).

During the information session students will:

- Have their photo taken
- Receive their device and equipment
- Log into the device for the first time and create their unique password
- Learn the basic care of the device
- Review Appleby's policies and expectations (for the device, network, and applications)

As part of the program, all students are issued equipment, software and specialized courseware designed for Appleby.

How to sign up for a session

Log-on to <https://calendly.com/newstudentrollout/2024> to view available sessions.

If you have more than one student attending a session, please book a separate session for each student. Students need only attend one session.

Instructions:

1. Select a *date/time* for your rollout session, pressing *confirm* when prompted
2. Enter the ***student information*** (First and Last Name and **Student Number**)
3. You may enter your *cell phone number* to sign up for reminders, as an option
4. Press *Schedule Event* when completed

Backpacks and Bags

As part of Appleby's laptop policy, all students are required to carry their laptops in a proper computer bag. The bag manufacturer may be of your choosing; however, it must have a properly padded and designated computer compartment. All equipment should always be stored separately from the laptop. Please arrange to have your bag with you when attending your laptop session.

Should you have any questions or concerns, please contact Elaine Duggan, director, IT services at 905-845-4681 ext. 107, or by e-mail eduggan@appleby.on.ca.